Communication between Recipient and Supplier Taxpayers on GST Portal

- A facility of 'Communication Between Taxpayers' has been provided on the GST Portal, for sending a notification by recipient (or supplier) taxpayers to their supplier (or recipient) taxpayers, regarding missing documents or any shortcomings in the documents or any other issue related to it.
- This facility is available to all registered persons, except those registered as TDS, TCS or NRTP.
- Taxpayers can send notification, view notification, send reply and view replies to the notifications on their dashboard after login. To send notification taxpayers need to navigate to Services > User Services > Communication Between Taxpayers > and select Compose option.
- Some other features of this facility are:
- a. The counter party taxpayer will receive an e-mail on their registered e-mail address and an SMS on his registered mobile number for all notifications received. An alert will also be given to Recipient/Supplier on logging into the GST portal.
- b. A taxpayer is allowed to send up to 100 notifications to a single GSTIN for a particular tax period. Up to fifty documents can be added in a notification. The sender can also add Remarks (upto 200 Characters) in the box provided for the same.
- c. The recipient can upload the details of missing documents (not uploaded by their supplier in his Form GSTR-1) and send a notification to their supplier, using this facility. Supplier can then add such documents directly in their Form GSTR-1, if not reported earlier.
- d. The functionality to upload and download the documents will be made available soon.
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