

GOVERNMENT OF WEST BENGAL  
DIRECTORATE OF COMMERCIAL TAXES,  
14, BELIAGHATA ROAD, KOLKATA-15.

No. 14807 eT

Dated: 22 DEC 2014

TENDER NOTICE

Sealed applications are invited from the intending bonafied, experienced and financially competent vehicle owners for hiring of INNOVA with AC (Top Model) for use by the Finance (Rev.) Department, Govt. West Bengal on monthly hiring scheme on the following terms and conditions. Interested owners may drop application in sealed envelope along with the self attested photocopy of relevant papers of the said vehicle to the office Chamber of Mr. S. K. Roy, Addl. Commissioner, Commercial Taxes & in-charge of vehicle, Head Quarter, 1<sup>st</sup> Building, 2<sup>nd</sup> Floor, Room No.212 within 31.12.2014 upto 3.00 P.M. positively. Owners are requested to quote the hiring rate per day without fuel & lubricant. No application shall be entertained after the prescribed date and time. The sealed applications will be opened on 31.12.2014 at 4.00 P.M. in presence of all quotioners or their representatives, if the quotioners intend to present at the time of opening of Tender Box.

TERMS AND CONDITIONS

1. The owners of the said vehicle with valid road permit can apply. Photocopy of valid Fitness Certificate from the competent authority, certificates of Pollution, Insurance and Road Tax, PAN, Adhar Card/EPIC and enrolment certificate of Profession Tax are also to be attached with the application.
2. Letter of contact may be primarily issued to the owner of the said hired vehicle on the basis of the validity of the Permit and Insurance whichever is earlier. The contract may be further extended on the basis of renewal of the above.
3. The vehicle should generally be used during the office hours. If, however, the situation so demands, the vehicle may be used beyond office hours and on holidays also.
4. The owner of the said vehicle should be in a position to replace the vehicle on contract with another same vehicle in the event of mechanical failure or repairing of the former.
5. The vehicle should always be kept in good condition with sufficient fuel in the tank.
6. The monthly hiring bill should be submitted by 10<sup>th</sup> day of the next month on a regular basis. The office will not be responsible for delayed payment due to delayed submission of monthly hiring bill.
7. Replacement or substitution of the said hired vehicle during a year will be allowed only through another same vehicle owned by the same person.
8. The fuelling of vehicle, if opted by the car owner, will be arranged by the concerned office of Directorate of Commercial Taxes.
9. Application should be submitted by the owner and a receipt against his/her submission may be obtained from the officer-in-charge.
10. All the terms and conditions of the said vehicle will be followed as per Transport Department, West Bengal's Notification No. 3564-WT dated 24.11.2008 **except hiring rate.**

*July*  
22/12/14  
For Commissioner,  
Commercial Taxes, West Bengal.

N.B.: The authority reserves the right either to accept or to reject any application for enlistment or deployment without showing any reason thereof.

Endt. No. 14807/CT

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Copy forwarded to:  
✓ The Additional Commissioner, Commercial Taxes, West Bengal, I. S. D. with a request for external website circulation.

*July*  
22/12/14  
For Commissioner,  
Commercial Taxes, West Bengal